



## **ACT Firearms Licencing**

To obtain a firearms licence in the ACT, you must have a genuine reason to own a firearm. The two primary reasons are; 1) Target shooting as a member of an approved shooting organisation such as Sporting Shooters Association of Australia (SSAA), or 2) For Recreational Hunting / Vermin Control.

### **Steps for obtaining an ACT Firearms Licence**

1. Undertake an approved Firearms Safety Test. Go to the SSAA ACT website and click on the Firearms Safety Course page: <http://ssaa.org.au//act/become-act-shooter.html>
2. If your genuine reason for obtaining a firearms licence is for club / target shooting, join the SSAA <http://ssaa.org.au/members/join-or-renew/>. If you join online, print and keep your electronic receipt as this will serve as proof of membership until your membership card arrives.  
  
NB – If you join the SSAA prior to undertaking your Firearms Safety Course, you will only pay \$50 as opposed to the normal \$75 fee.
3. If your genuine reason for obtaining firearms licence is for Recreational Hunting / Vermin Control, complete the Landowners / Occupiers Permission for Recreational Hunting form which can be downloaded at <https://www.police.act.gov.au/sites/default/files/PDF/Forms/landowner-or-occupier-permission-for-recreational-hunting.pdf>. You will need to provide a Rates Notice or Utilities Notice from the landowner which shows the size of the block and owner's details. Financial information may be redacted from the document prior to submission.
4. Download the Adult Licence Application form from the AFP website and complete the application:  
<https://www.police.act.gov.au/sites/default/files/PDF/Forms/adult-firearms-licence-application.pdf>
5. Take the completed Licence Application along with your proof of SSAA membership and photo identification to the SSAA ACT club and have your application stamped and signed. There is a Range Officer on duty at the Jim McKinley rifle range Mon-Fri 0900-1600 and Sundays 0900-1200.
6. You must then take your completed paperwork to your local Access Canberra (formally Canberra Connect) Shopfront to pay a licence application fee. This can also be done online by completing the electronic form at:  
<https://form.act.gov.au/smartforms/landing.htm?formCode=1009-firearms>
7. Take your completed Licence Application form, Safety Course Certificate, proof of SSAA membership (card or receipt), receipt for your Licence Application and photo identification to the Firearms Registry located at 86 Vicars Street, Mitchell ACT 2617 and submit your application. The Firearms Registry is open Mon-Fri 0800-1300 and 1400-1600 (it is closed the last Friday of each month). Your photograph will be taken and you will be asked to return in 28 days. If your application is successful, you will be issued your Firearms Licence.